GRADE 3 HANDWRITING WORKBOOK
FROM McGRAW-HILL
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The Manuscript Alphabet Review
Circle the letters that spell the name of your state.
Lines in Letters
Write these letters with straight lines. Then use them to write a word.

E t H F i L I

Write these letters with slant lines.

A y W v k M x

Write these letters with circle lines.

S b D Q o a e

Complete the sentence.

My favorite color is ____________.

Circle the letters with slant lines.
Letter and Word Spacing

Space Between Letters
• not too close
• not too far apart
• space of a pencil point between letters

<table>
<thead>
<tr>
<th>too close</th>
<th>too far</th>
</tr>
</thead>
<tbody>
<tr>
<td>not like this</td>
<td>like this</td>
</tr>
</tbody>
</table>

Space Between Words
• not too close
• space of a pencil between words
Numerals and Punctuation Marks
Trace and write the words and numerals.

1 one
2 two
3 three
4 four
5 five
6 six
7 seven
8 eight
9 nine
10 ten

Trace the punctuation marks.
??!??!??
??!??!!

Write this sentence:
My cat has 5 kittens!
Writing Sentences
Write the sentences. Remember to include the correct punctuation.

The world has many endangered animals. The Asian tiger is one.

The California condor is another.

What can be done to help?
Name ___________________________ Date __________________

**Signing Up**
Fill out the form. Write as neatly as you can.

![Sports Club Membership Form](image)

<table>
<thead>
<tr>
<th>Sports Club Membership Form</th>
</tr>
</thead>
</table>

Name: __________________________________________

Address: _______________________________________

Grade and Class: ________________________________

Interests: _____________________________________
**Left-Handed Writers**

Sit tall. Place both arms on the table.
Keep your feet flat on the floor.

Slant your paper.

Hold the pencil with your first two fingers and your thumb.

**Cursive Writing Position**
Right-Handed Writers

Sit tall. Place both arms on the table. Keep your feet flat on the floor.

Slant your paper.

Hold the pencil with your first two fingers and your thumb.
Manuscript to Cursive
Circle the cursive letters that are in your first name.

Look at the word in manuscript. Circle the matching word in cursive.

apply  doggy  apply  oddly
much   nacho   nacho   much
black  black  flash  dark
Circle the cursive letters that begin the names of your favorite characters.


Write the beginning letters of the months of the year in manuscript and in cursive.
The Cursive Alphabet

a b c d e f g h i
j k l m n o p q
r s t u v w x y z
A B C D E F G
H I J K L M N
O P Q R S T U
V W X Y Z
Size and Shape

Tall letters touch the top line

Make your writing easy to read.

b  d  h  t

Short letters touch the middle line.

o  a  m  m  c  w  w

These letters go below the bottom line.

g  f  z  j  p  y

Circle the letters that are the right size and shape and sit on the bottom line.

a  w  x  h  n  d  g  f

e  l  b  q  o  f  m  c

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Review
Write the cursive words in manuscript.

journey over towering van

scattered exit quick zip

January February March

Write a word you can write in cursive.
Taking Tests
Write True or False to answer each question.

1. Manuscript and cursive letters all look alike.  

2. In cursive handwriting, letters are connected.  

3. In manuscript handwriting, letters should not be too close.  

4. Names of people begin with lowercase letters.  

Trace and write each letter. Circle your best cursive and manuscript letter.
Taking Tests
Complete each sentence. Choose a word from the word bank.

Word Bank
- circle
- top
- straight
- uppercase
- slant
- middle

1. The manuscript letters t, E, H, L, F, and I have ____________ lines.

2. Tall cursive letters touch the ____________ line.

3. The manuscript letters Q, D, o, a, and e have ____________ lines.

4. Short cursive letters touch the ____________ line.

5. The manuscript letters A, M, w, v, and Y have ____________ lines.

6. Your first and last names begin with ____________ letters.
Strokes that Curve Up
Circle each letter whose beginning stroke curves up.

a c e o r s l j g
q p w w l b d f h k

Trace and write the strokes that curve up.

Trace the beginning stroke in each letter. Then write words using the letters.

w w w l b f f h h k k b b t t
Trace and write the letters. Then trace and write the word.

**i t**

Name ___________________________ Date ____________________

---

**i t**

---

**i t**

---
Trace and write the letters. Then write the words.

ill  lit  tie  let  tile
Words to Write
Write the words.

tell  title  tie  it

tell  title  tie  it

let  tilt  lie  little

Write a silly title for a book. Use some of the words above.
Strokes that Curve Down
Circle each letter whose beginning stroke curves down.

Trace and write strokes that curve down.

Trace the beginning stroke in each letter.

Use three of the letters to name an animal. Write the name.
Trace and write the letters. Then write the words.

- Trace and write the letters o a.
- Trace and write the words toe toll toil tail ate tote late oil oat lot.

Name ___________________________ Date ___________________
Trace and write the letters. Then write the words and the phrases.

coat deed load code

moon dance note time
Strokes that Curve Over
Circle each letter whose beginning stroke curves over.

Trace and write strokes that curve over.

Trace the beginning stroke in each letter.

Write words that begin with strokes that curve over.
Trace and write the letters. Then write the words.

\[ \text{n m} \]

name  note  moat  mitten

tame  mail  melt  nine
Review
Write the strokes that curve up.

Write strokes that curve down.

Write strokes that curve over.

Write slant strokes.
Review
Write the words.
Do your tall letters touch the top line? Do your letters slant correctly?

dime   needle   meal   write

beetle   wombat   bobcat

wooden   undid   fence

bow-wow   meow   ladle
Taking Tests
Write phrases in cursive to answer each question. Choose a phrase from the answer box.

**Answer Box**

- a stroke that curves down with strokes that curve up
- all the letters
- the letters m and n
- the top line

1. How do the lowercase letters *i* and *t* begin?

2. What kind of stroke is at the beginning of lowercase letter *a*?

3. Which letters in the word *moon* begin with a stroke that curves over?

4. Which letters in the word *list* begin with a stroke that curves up?

5. What line do all tall letters touch?
Connectives
Trace the connectives.

air tie her met like

an and end in sand

glad just yell zebra games

now zy yarn gap lazy jam

five pick feel quite plan
Trace and write the letters. Then write the words.

wait  wit  could  would

umm  undo  uncle  lute
Trace and write the letters. Then write the words and the phrases.

boat fall bubble off

fine food bat and ball
Trace and write the letters. Then write the words.

**h k**

crack

chick hatch kickball

hook kilt luck kite
Trace and write the letters. Then write the phrases.

<table>
<thead>
<tr>
<th>g</th>
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<th>g</th>
<th>g</th>
<th>g</th>
<th>g</th>
<th>g</th>
</tr>
</thead>
<tbody>
<tr>
<td>q</td>
<td>q</td>
<td>q</td>
<td>q</td>
<td>q</td>
<td>q</td>
<td>q</td>
</tr>
</tbody>
</table>

quacked good and loud

quite a fog
Trace and write the letters. Then write the phrases.

\[ j \]
\[ p \]

pound a beat pull up
to put on an act
Trace and write the letters. Then write the phrases.

pride and joy  set sail

rose blossom  rings a bell
Trace and write the letters. Then write the phrases.

zip code zoom in

pretty yellow azaleas
Trace and write the letters. Then write the phrases.

x marks the spot

vim and vigor
Review
Trace and write the phrases. Most of the 26 letters are included.

very huge signs on bus

puppy at the end zone

quickly at second exit

are going home with jam

Circle your best letter.
Practice
Trace these connectives. Then write the words.

ball oats van wait boat

bird once very when

cut its day nut can

join yard flash pick

Circle your best joining.
Taking Tests
Write a sentence to answer each question.

1. How do you begin a sentence?

2. What kind of cursive letters begin the months of the year?

3. What is the difference between the cursive uppercase letters T and F?
Size and Shape
All uppercase letters are tall letters.
Tall letters should touch the top line.

A B H D E F I

Letters with descenders go below the bottom line.

J Z Y

You can make your writing easy to read.

Look at the letters below. Circle the letters that are the correct size and shape.

G C Q S V J R W

J I F A Z O H M

B X K Q N U T F P
Trace and write the letters. Then write the sentences.

Alice lives in Alaska.

Ollie lives in Oregon.
Trace and write the letters. Then write the sentences.

C

C

C

C

C

C

C

C

E

E

E

E

E

E

Cecily wants to visit China.

Edward went to England.
L D
Trace and write the letters. Then write the sentences.

Dad asked Dina to dance.

Leo dined at Dina’s house.
Trace and write the letters. Then write the sentences.

B B B B B B
R R R R R R

Bess bought a Brazilian bird.

Rick can read some Russian.
Trace and write the letters. Then write the sentences.

F

Theodore Roosevelt won.

Franklin D. Roosevelt won, too.
Trace and write the letters. Then write the sentences.

Sue sees Glen on Saturday.

Señora Gomez is the guest.
Trace and write the letters. Then write the sentences.

Ida is cooking Indian food.

Jack cooks a Jamaican dish.
Remember to space letters and words evenly.

Review
Copy the sentences.

Do you know the capitals?

Tallahassee, Florida

Atlanta, Georgia

Salt Lake City, Utah
Practice
Copy the poster. Write in manuscript. Which writing works best?

Come One, Come All
Gymnastics Tryouts * Everyone Welcome
Tuesday at 3:00 * in the gym
Trampoline, tumbling, bars, rings
Taking Tests
Use your best cursive handwriting to fill in the short paragraph that answers the test question. Choose words from the Word Bank.

Test Question: Why is it important to write cursive letters correctly?

Correctly written ________________ letters are easy to ________________.
They can make ________________ and sentences clear. Unclear ________________ words might ________________ the wrong message.
Taking Tests
Write an explanation in your best cursive handwriting.

**Test Question:** Which writing works best when you write a note to a friend? Explain your answer.

I think writing in cursive works best when I write a note because I can write it faster. Cursive writing also makes the note very personal.

Copy the explanation in the box or write your own.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

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Spacing Letters and Words
You can make your writing easy to read.
Letters should not be too close or too far apart.

These letters are spaced just right.

Draw a slanted line between these words to check that the spacing is as wide as a small o.

Then copy the sentences.

The flowers are in bloom.

Can you smell the flowers?
M N
Trace and write the letters. Then write the sentences.

M

m m m m m  m m m m m

n n n n n n  n n n n n

Minnesota, North Dakota, and

Montana are in the midwest.
H K
Trace and write the letters. Then write the sentences.

H H H H H H H H H

K K K K K K K K K K K

Hank and Kitty like Hanover.

Kyle lives in Kentucky.
Trace and write the letters. Then write the words.

Quebec  Quin  Quito

Philadelphia, Pennsylvania
V  U
Trace and write the letters. Then write the sentences.

Aunt Violet lives in Vermont.

Uncle Ute lives in Utah.
W  X
Trace and write the letters. Then write the words.

William  Washington  Wales

X-ray  Xavier  Xenia  X-axis
YZ
Trace and write the letters. Then write the words.

Y

Z

Yolanda  Yukon  Yorktown

Jena  Zen  Zachary  Zimbabwe
Review
Copy the sentences. Circle your best uppercase letter.

The Lincoln Park Zoo is in Chicago, Illinois.

The White House is on Pennsylvania Avenue.

Is there space for a / between words?
Taking Tests
In a writing test, you are sometimes given a prompt. Here is an example.

**Prompt:** The letters A and O are alike, but also different. Write a paragraph about how the letters A and O are alike and different.

Complete the paragraph that responds to the writing prompt.

The beginning stroke in both letters curves ___________.

The letter O, like A, is closed at the ___________ line. A, unlike O, is not a round ___________. O does not connect to other letters like A does from the ___________ line.
Taking Tests
Use your best cursive handwriting to write a paragraph that responds to the writing prompt.

Prompt: The letters P and R are alike, but also different. Write a paragraph about how the letters P and R are alike and different.
Alignment and Margins
All letters should sit on the baseline and stay within the margins.

Four score and seven years ago our fathers brought forth on this continent a new nation.

Copy as much of the sentence as you can within the margins.

Make sure your writing stays within the margins of the paper.
Name ___________________________________________ Date __________________________

**Numerals**
Trace and write the numerals. Write the words.

1 2 3 4 5

---

two three four five

---

six seven eight nine ten

---
Numerals and Math Symbols
Trace and write the math symbols.

$+$
$-$
$\div$
$x$

Complete the problems.

$23 + 42 = \underline{\hspace{2cm}}$
$12 \times 3 = \underline{\hspace{2cm}}$
$34 + 15 = \underline{\hspace{2cm}}$
$78 - 25 = \underline{\hspace{2cm}}$
$56 \text{ dollars} = \underline{\hspace{2cm}}$

$-$
$+$
$\div$
$\times$
Punctuation
Repeat the patterns in lines 1 and 2.
Then write the sentences with correct punctuation.

?? ??!!?? ??!!??!!??
!?!?!?!?!!!

Did you finish the puzzles

What a great idea that is

Yes, run as fast as you can
A Short Story
Copy the story and punctuate it correctly.

Farmer Fred worked all alone. One day a peddler came by. Look at this he said. Wow what an invention! What could the farmer do?
A News Article
Copy the article on lined paper. Add correct punctuation, including quotation marks.

Read All About It

Baytown, May 6 Scientists have found a fossil of a dinosaur heart. They now think that some dinosaurs were mammals. This is amazing news said one observer.
Theme Paper
The last four lines on this page are without the dotted control lines. Paper lined this way is called theme paper. This is the paper you will use next year. Copy the sentences.

Many states have state trees and flowers.

Texas has the pecan tree and the bluebonnet flower.
Transition to Two Lines
Write the sentences. In the last two rows, write the sentences without the guidelines.

A robin has many feathers.
An ostrich weighs 300 lbs.
Parrots know about 20 words.
Ducks lay eggs.
Practice with Small Letters
This is your first complete lesson without a dotted control line.
Write your letters and words the same way you have been writing them all year.

- e  u  s  r  a  i  w  m  n  o
- see  rain  ox  run  mane
- Sam was a curious raccoon.
- He came across a fox.
Practice with Tall Letters

Practice writing tall letters and words with tall letters.
All tall letters should reach the top line.

<table>
<thead>
<tr>
<th>t</th>
<th>d</th>
<th>l</th>
<th>k</th>
<th>h</th>
<th>b</th>
<th>f</th>
</tr>
</thead>
</table>

fall tall doll ball kick

Tiff makes the best pet.

Jill likes to pet him.
A Report
Copy the report on lined paper.
Try to keep your letter height and spacing even without the middle line.

The Platypus

Is the platypus a mammal or a bird? The platypus lays eggs. So do birds. The platypus has a bill and webbed feet. But it also has claws.

What do you think it is?
A Letter
Copy this friendly letter on lined paper.
Make sure the heading, closing, and signature line up.

264 Henry Street
San Francisco, CA 94109
May 3, 2003

Dear Joanna,
I can’t wait to see you! We will meet you at the airport on Tuesday. Would you like to go to the Exploratorium on Thursday? We can take a picnic lunch.

Your friend,
Maria
Poster
Make a poster to help save Earth.
Write the information.

Plant a tree.
Save Earth!

Join the Plant-a-Tree Club

Contact: (Write your name, address, and phone number.)
A Form
Pretend you are applying for a library card. Fill in the form.

| Name:                                      |
| Date of Birth:                             |
| Address:                                   |
| Telephone Number:                          |
| Your Parents’ Names:                       |
| Books You Like to Read:                    |
| Signature:                                 |
| Date:                                      |